

D Cleaner Production funding checklists

D2 Funding application format

Objective: This checklist gives the suggested contents of a typical Cleaner Production funding application. It is not meant to serve as a “standard format” for a Cleaner Production loan application.

CONTENT	CHECK
Cover sheet A one-page summary of the project (see example on the next page)	
Background Company name, type and level of production, annual turnover, etc. (with audited balance sheet and profit-loss statement as appendices)	
Project description	
a) Current facilities	
b) Ownership of the enterprise	
c) Proposed project (rationale, justification and explanation, project objectives quantified: cost savings, environmental improvements, market, etc.)	
Project costs	
a) Expected total investment costs, including contingency fund (approximately 10%)	
b) Total investment costs broken down by main contractors, including local works	
b) Pre- and post-operating costs (changes in operating and maintenance costs due to project implementation); including taxes (separately), interest, etc.	
c) Financial costs summary (external and self-financing) and payback period	
Project implementation	
a) Summary of plans for project implementation, monitoring and management arrangements	
b) Names and responsibilities of main parties	
c) Financing/lending disbursement plan	
d) Expected start-up and termination dates (state concrete action or documentation required according to the contract, when applicable)	
e) Schedule of activities (main delivery dates)	

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CONTENT	CHECK
Project impact on environment, health and safety	
a) Mitigation of environmental impacts arising from project implementation	
b) Compliance/permits from regulatory authorities, and mode of environmental review	
c) Statement on environmental, health and safety screening conducted during project preparation and finalized during project appraisal and on environmental, health and safety issues associated with the project	
d) Proof of compliance with international standards, if any	

COVER SHEET

A one-page summary of the project

Applicant	(name of enterprise)
Project title	Modernization of boiler house
Sector covered	Energy/district heating
Project impact:	100 GWh/y saved
	Annual reduction of:
	130 000 t CO ₂ emission
	10 t dust emission
	150 t SO ₂ emission
Project duration	4 months
Total cost	Capital ——— USD
	Operating ——— USD
Proposed bank financing	Capital ——— USD
Other financing (name resources)	Capital ——— USD
Cost-effectiveness (IRR)	(e.g.): 10%
Payback period	years/months